

100th VERMONT CORRECTIONAL ACADEMY

October 20, 2008 – November 21, 2008

CURRICULUM

	CLASS DATES/TIME SCHEDULE		COURSEWORK
W E E K 1	October 20 th	0755-1115	<input type="checkbox"/> Orientation
	Instructor(s): <i>Academy Staff</i>	1115-1630 1900-2200	<input type="checkbox"/> Health Screening Reading Assignments* DOC Directive #403.02: Facility Log Books. <i>Manual</i> chapters 1A, 2C, 8C, Agency Overview Handout.
	October 21 st		<input type="checkbox"/> Roll Call & Log Book Procedures
	<i>MacIntosh</i> <i>Mulcahy</i>	0830-1115 1215-1630 1900-2200	<input type="checkbox"/> Agency Overview <input type="checkbox"/> The Corrections Professional 351.01: Healthcare Policy Addendum – AIDS. 351.03: Blood borne Pathogens Exposure Control Plan. 371.01: Americans w/Disabilities Act. <i>Manual</i> chapters 3A, 3C, 4C & 8D.
October 22 nd	0755-0825	<input type="checkbox"/> Roll Call & Headcount Procedures	
<i>Cathcart</i>	0830-1115	<input type="checkbox"/> Legal Issues in Corrections	
<i>Cathcart</i>	1215-1415	<input type="checkbox"/> Americans with Disabilities Act (ADA)	
<i>Cathcart</i>	1415-1630 1900-2200	<input type="checkbox"/> Blood borne/Communicable Diseases 361.01: Mental Health Directive. 361.01.01: Mental Health Receiving Screening. 361.01.02: Referral for Mental Health Services. 361.01.03: Mental Health Intake Assessment. 361.01.04: Mental Health Evaluation. 361.01.05: Mental Health Services. 370: Classification, Treatment, and Use of Administrative and Disciplinary Segregation for Inmates with Serious Mental Illness. 417: Key Control. <i>Manual</i> chapters 4A, 4D, & 8E.	
October 23 rd	0755-0825	<input type="checkbox"/> Roll Call & Radio Procedures	
<i>Smith, R</i>	0830-1530	<input type="checkbox"/> Medical/Mental Health	
<i>Farnsworth</i>	1530-1630 1900-2200	<input type="checkbox"/> Self-harm video presentation 362: Suicide Prevention and Intervention in Facilities. <i>Manual</i> chapters 4B & 8F.	
October 24 th	0755-0825	<input type="checkbox"/> Roll Call & Report Writing Procedures	
<i>Cannon/Cathcart</i>	0830-1630 1900-2200	<input type="checkbox"/> Suicide Prevention [core competency – cc] <i>Manual</i> chapter 7A, 3D, 8G & Study for Self-Harm Test	

*The listed Directives and *Manual* chapters are recommended reading prior to the pertinent class date.

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W E E K 2	October 27 th – 31 st <i>White/Hammond</i>	0755-0825 0830-1630 1900-2200	<input type="checkbox"/> Roll Call – Test of Self-Harm/Key Control/HIPPA <input type="checkbox"/> Advanced Communication Techniques [cc] <input type="checkbox"/> 320.01: Offender Grievance. <input type="checkbox"/> 410: Due Process (relative to Admin. Hearings). <input type="checkbox"/> 410.01: Discipline. <input type="checkbox"/> 410.06: Restrictive Housing Status, Conditions of Confinement. <input type="checkbox"/> <i>Manual</i> chapters 3B, 6A & 6D.
W E E K 3	November 3 rd <i>Cathcart</i> <i>Cathcart</i>	0755-0825 0830-1115 1215-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Offender Grievance Process <input type="checkbox"/> Offender Discipline <input type="checkbox"/> Restrictive Housing <input type="checkbox"/> 126: Staff Sexual Misconduct Involving Offenders. <input type="checkbox"/> 126.01: Personal Relationships with Offenders/Conflict of Interest. <input type="checkbox"/> <i>Manual</i> chapter's 5A-B.
	November 4 th <i>Sprafke</i> “	0755-0825 0830-1115 1215-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Prisoner Rape Elimination Act [cc] <input type="checkbox"/> Staff Sexual Misconduct <input type="checkbox"/> 118.02: Reporting & Investigating Unlawful Discrimination Sexual Harassment & Retaliation. <input type="checkbox"/> <i>Manual</i> chapters 5C & 6B.
	November 5 th <i>Hammond</i> “	0755-0825 0830-1130 1230-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Sexual Harassment/Diversity <input type="checkbox"/> Working with Female Offenders <input type="checkbox"/> 371: Offender Classification. <input type="checkbox"/> 371.04: Facility Security/Custody Assignment. <input type="checkbox"/> <i>Manual</i> chapters 6C & 8B.
	November 6 th <i>S. Nykiel</i> <i>Yalicki</i>	0755-0825 0830-1115 1215-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Offender Classification <input type="checkbox"/> Basic Drug Identification <input type="checkbox"/> <i>Manual</i> chapter 9C (AHA Manual provide by VCA staff.)
	November 7 th <i>Bourgeois/Rock</i>	0755-0825 0830-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Standard First Aid [cc] <input type="checkbox"/> 413.01: Use of Force. <input type="checkbox"/> 413.03: Use of Foreign Agents. <input type="checkbox"/> 413.08: Use of Restraints and Roles of Security and Healthcare Professionals in Facilities. <input type="checkbox"/> <i>Manual</i> chapter 7B.

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W E E K 4	November 10 th – 14 th <i>Arkley/Aoun/Stevens</i> <i>Beckwith</i>	0755-0825 0830-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Use of Force (includes oleoresin capsicum & cell extraction) [cc] <input type="checkbox"/> 409: Searches. <input type="checkbox"/> 409.01: Searches. <input type="checkbox"/> <i>Manual</i> chapter 8A.
	November 17 th <i>Parsells/Papariello</i>	0755-0825 0830-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Contraband & Searches <input type="checkbox"/> 407: Escapes. <input type="checkbox"/> 414.01: Corrections Emergency Response. <input type="checkbox"/> 414.03: Emergency Preparedness. <input type="checkbox"/> <i>Manual</i> chapter 9B.
W E E K 5	November 18 th – 19 th <i>Farnsworth/Dillon</i>	0755-0825 1830-1630 1900-2200	<input type="checkbox"/> Roll Call <input type="checkbox"/> Emergency Preparedness <input type="checkbox"/> 404: Fire Prevention. <input type="checkbox"/> 404.01: Fire Prevention and Safety. <input type="checkbox"/> 404.02: Self-Contained Breathing Apparatus. <input type="checkbox"/> <i>Manual</i> chapter 9A.
	November 20 th <i>Manning/Cook</i>	0755-0825 0830-1630	<input type="checkbox"/> Roll Call <input type="checkbox"/> Fire Safety [cc]
	November 21 st	<input type="checkbox"/> GRADUATION	

TRAINING ASSISTANTS

DATES	FACILITY
10/20-10/24	<i>Cote</i>
10/27-10/31	<i>Duquette</i>
11/03-11/07	<i>Young</i>
11/10-11/14	<i>Beckwith</i>
11/17-11/21	<i>Papariello</i>